

Fax Over IP Using Jingl

Our hosted PBX service provides both inbound (fax to email) and outbound (email to fax) services allowing customers to experience fully-featured hosted fax service as part of their business telephone system setup.

Inbound (fax to email) service requires Jingl Dedicated Phone Number - Incoming faxes are sent as a pdf attachment to a selected specific outlook email account.

Outbound (email to fax) service uses Jingl Internal Fax service - PDF file is sent as an email to fax number on 'fax.jingl.com.au' domain and will be sent out as a fax.JINGL's hosted IP-PBX allows customers to send SMS (test) messages from their Jingl Admin portal – and, if a "dedicated" SMS number is rented from Jingl, to also receive incoming SMS (test) messages.

Fax to Email Settings

Add Fax Machine by going to the Tab - 'Settings => Fax to Email > Add new'



Configure Fax Machine by entering Extension Number; Display Name; Incoming delivery e-mail address. Then Hit Apply.

Dashboard	Cells	Voicemail	Fax	Settings	Reports	Status
Edit Fax Mach	ine 400					
Handsets	General					
Phone Numbers	Extension	Number	Display Nam	ne		
Auto Attendants	900	~ *	Jing) Fa			
Conference Rooms	Password	-				
Queues	к2Н8Ву	5	trong			
Agents	Incoming	dulivery a-mail a	Sidres -	4		
Ring Groups	support@	jingt.com.au				
Custom Applications	Dutgoing	an 🗐				
Fax To Email	Notes.	003				
Hold Music						
Paging Groups						
Time Groups						
General	Ар	aly				

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www.jingl.com.au



Record the 'Extension Number'

Note: the Incoming Delivery E-Mail Address is where ALL faxes will be delivered as pdf attachments

Dashboard	Calls	Voicemail	Fax	Settings	Reports	Status
Edit Fax Mach	ine 400					
Handsets	Gener	d				
Phone Numbers	Extension	Number	Display Na	me		
Auto Attendants	400	*	Jingl Fax			
Conference Rooms	Password					
Queues	x2H88y	SI	rong			
Agents	Incoming	delivery e-mail a	tdress			
Ring Groups	support	Əjingl.com.au				
Custom Applications	Outgoing	i CLI				
Fax To Email	Notes	ious 🔝				
Hold Music						
Paging Groups						
Time Groups						
General	As	oliy .				

Configure Dedicated Jingl Phone Number for Jingl Incoming Fax Service

Select a Free available Phone Number and the set the Incoming Call Logic to divert to Fax machine Go to 'Settings' Tab; 'Settings => Phone Numbers>

Dashboard	Calls	Voicemail	Fax	Settings	Reports
Settings				-	
Handsets	N	lumber	1	Incoming Ca	ill Logic
Phone Numbers		AA 12345678	-	Divert to fax	400 (Jingl Fax)

Select Default Incoming Call Action – Divert to fax machine

Select fax machine. Then Hit Apply

Handsets	General
Phone Numbers	Add Action Defines what happens to a call based on Time Groups
Auto Attendants	Default Incoming Call Action
Conference Rooms	
Ourpes	Lowers to tax machine 400 (angl Fax)

1300 0 JINGL 1 3 0 0 0 5 4 6 4 5



Email to Fax Settings

Go to 'Settings' Tab; 'Settings => General > Fax

Dashboard	Calls	Voicemail	Fax	Settings	Reports	Status
Settings						
Handsets	Gener	al.				
Phone Numbers	Default N	Ausic on hold				
Auto Attendants	Dakap	, The Streets Of M	liama	Listen		
Conference Rooms	Extension	n Length				
Queues	3 digits	Increase				
Agents	Specia	l Services				
Ring Groups	Fex					
Custom Applications	Send e-m	nail to fax from the f	ax machine			
Fax To Email	400 (3	ng(Pax)	>			
Hold Music	Anow all	business domain na	me	the e-mail doma		
Paging Groups						
Time Groups	A	apły			>	
General	-					

Enter the default Fax Machine extension number and account's email domain here and click Apply.

Sending Email to Fax

You can send PDF files as faxing using our outlook. Simply send PDF file as an email to fax number on 'fax.jingl.com.au' domain and it will be sent out as a fax. Example; attach a PDF file and send an email to <u>0398351666@fax.jingl.com.au</u>. Attached file will be sent out as a FAX to 0398351666.

Paste	🗎 Copy 🏈 Format Pa	ter B Z <u>U</u> <u>*</u> A · E E E E E E E E E E
CI	ipboard	Basic Text 🕞 Names
send	To Cc	98351666@fax.jinql.com.au;
	Subject: Attached:	Number.pdf (265 KB)

This way the fax message will be sent out from the account's default Fax Machine which is set up in the 'General/Fax' tab under 'Settings'.

To send fax message from any other extension, simply append the Fax Machine extension number after fax number where you wish to send the fax message. For example, to send a fax message to '0398351666' from virtual fax machine extension '3000', send the email in the following format:

<u>`0398351666<mark>#3000</mark>@fax.jingl.com.au'</u>

By sending the fax to the above email address, this will fax the attached PDF file to '0398351666' from the virtual fax number '3000'.

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